

Competitive Grant Application

FY 2022-2023

Community Foundation of South Lake County

The Community Foundation of South Lake County is dedicated to serving our community through connecting resources and intentional philanthropic giving. Investing in our local non-profits is vital to helping make a difference in the South Lake Community. Over the past 27 years, the Community Foundation has provided more than \$9 Million in community grants.

Background

- ► The Community Foundation of South Lake was established in 1995 with the sale of a portion of the South Lake Community Hospital
- A portion of the proceeds from the sale of the hospital were used to establish the Community Foundation of South Lake County
- There are more than 830 Community Foundations in the United States, with 24 in the State of Florida
- Each Community Foundation functions slightly differently, but with the ultimate goal of improving the Community in which they serve
- Community Foundations are not private foundations; they are tax-exempt, nonprofit, autonomous, nonsectarian philanthropic institutions supported by the public with key long-term goals of:
 - Building permanent funds
 - Supporting charities that benefit the Community that the foundation serves
 - Serving as leaders in the Community on important issues

Types of Grants (Funds) at Community Foundations

- Donor Advised Funds
- Field of Interest Funds
- Designated Funds
- Charitable Organization (a.k.a. Agency) Funds
- Discretionary (a.k.a. unrestricted) Funds
- Scholarships

Note: this presentation is focused on the Community Foundation of South Lake County's Discretionary Funds for our competitive grants and the Women's Giving Alliance Funds

Community Foundation of South Lake County FY 2022-23

- Competitive grant process
- Both the Foundation and the Women's Giving Alliance (WGA) will use the grant portal
- ► Each grant has a <u>separate</u> application. Please complete both applications if interested in applying for funding from both grants.
- Confirm eligibility via posted Grant Guidelines (www.cfslc.org)
- ► The Foundation is looking to establish baseline information to be used against census data for South Lake; some questions will be explored and reevaluated over the next year

Grant Guidelines

Grant funding must serve residents of the former South Lake County tax district, including the following cities:

- Clermont
- Groveland
- Mascotte
- Minneola
- Montverde

It also includes unincorporated areas of South Lake County. If your organization is based outside of the South Lake County area, you will need to indicate what percentage of the agency or program benefits residents of the South Lake County tax district and how long you have been serving the South Lake County community.

- ► A nonprofit organization may apply if it has evidence that it:
 - Has been recognized by the Internal Revenue Service as an organization described in Section 501 (c)(3) of the Code
 - Is fiscally sponsored by Section 501 (c)(3) organization
 - Has an Employer Identification Number (EIN)

Grant Guidelines (Continued)

Minimum of three years of financial and program data should be available if requested.

Audited financial statements or 990 must be provided for the previous fiscal year.

Applicants must be able to adhere to funding requirements in a timely manner; this includes the capacity and capability of the organization to collect and report programmatic data, track funding utilization and report impact of funding.

See guidelines at <u>www.cfslc.org</u>

Process

- Applications must be submitted by August 4, 2023 by 11:59 pm: No Exceptions
- Potential site visits will happen in August 2023
- ► A Committee of nonbiased members will evaluate submitted grant applications and attachments based on the following:
 - Completeness
 - Eligibility
 - Impact in South Lake County
 - Community need
- General Q&A will be held July 18, 2023 at 2pm
- ▶ Notification of funding will be made no later than September 30, 2023

Essential Take Aways

- Focus on Community <u>IMPACT</u> not just on <u>OUTPUTS</u>
- Ensure that your nonprofit organization is in compliance with any previous funding requirements
- Use this grant application process to share information about your organization, do not assume that all evaluators know your nonprofit, programs or need
- Answer questions thoroughly, but concisely; do not feel compelled to maximize the character allowance

Grant Portal and Application Information



Logon

Email Address* Password*	Welcome to the Community Foundation of South Lake's online GRANT application portal. Grants are available each year during the summer each year.
rassworu-	New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials.
Log On Create New Account Forgot your Password?	Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password" link to the left to reset your password.
	Not Sure? If you think that you have already registered in the system,

do not create a new account. Please contact our Application

Create user account or Log On

All sections with an asterisk must be completed to move on to next section. Please note that you will need to provide your contact information, and the information of the CEO/ED of your organization.

Cancel Account Creation Create New Account If you already have an Account, click the 'Cancel Account Creation' button to go to the Logon page Using the browser's back button will delete your registration information. i This registration process has multiple steps you must complete before you can apply. Fields with an asterisk (*) are required. Organization or Student Information Please note, this Online Portal is used by the Foundation for our grant and scholarship applications. Therefore, you will see dual information when creating the login. Questions with an asterisk are required. Organization Name or Student Name* EIN/Tax ID (##-######) (STUDENTS LEAVE BLANK) If student, enter first and last name. Telephone Number (###-### x###)* Web Site If student, bypass this question. Address 1* Address 2 City* State* Postal Code* Next > User Information Executive Diseases/CEO as Student

Email Confirmation

1 You will be receiving emails from this system about your request.

To ensure you receive emails from this system we have sent you an email to confirm your account was created successfully. If you do not see an email from Community Foundation of South Lake <administrator@grantinterface.com>, look in your junk
To remove Community Foundation of South Lake <administrator@grantinterface.com> from your spam filter, use the link below.

Click Here for a tutorial about removing email addresses from spam filters.

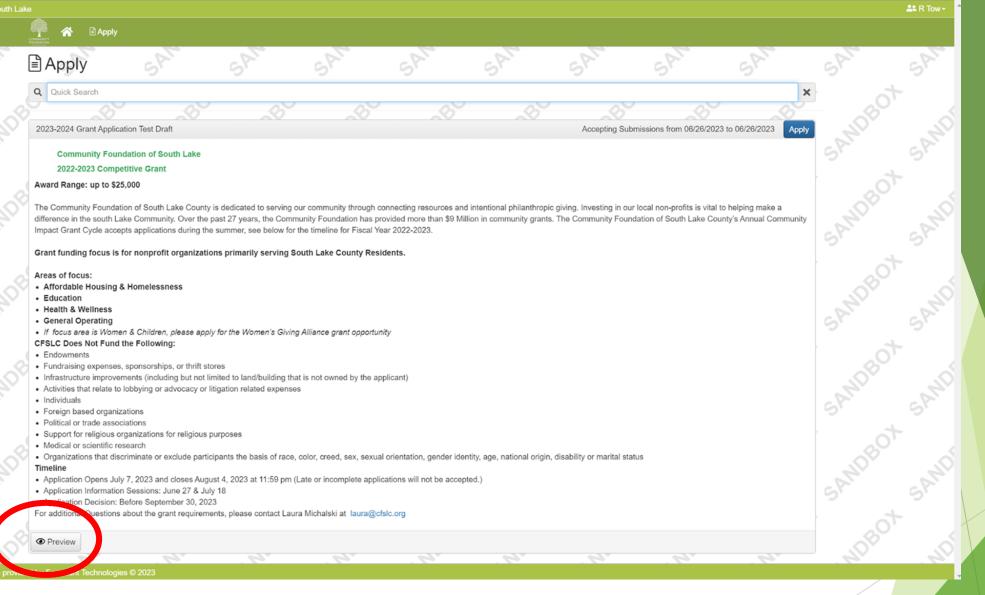
- I have received the email
- O Continue without checking
- O I have not received the email

Send Email Again

Please confirm that your account has been created. You will use your email and the password that you created to log on/

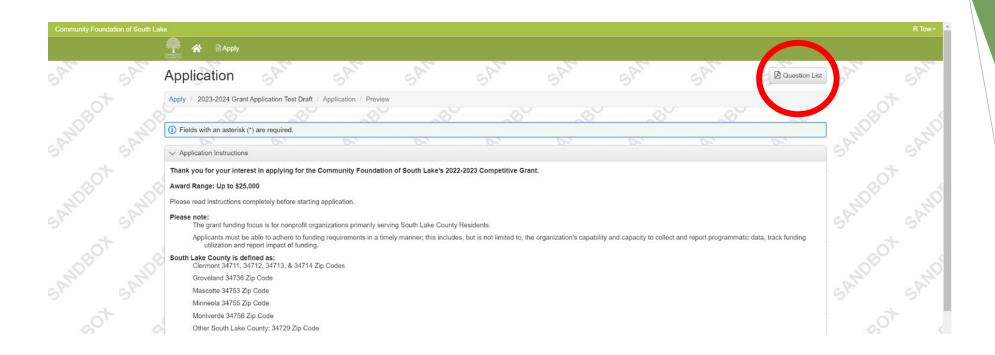


You can get to application page by clicking on the Apply Icon in the top green banner or just below the Request tabs.



On this page you will see a short summary of Community Foundation of South Lake and of the Grant itself including Amount of Award, Areas of Focus, Timeline and what is not funded.

We suggest that you start by previewing the entire application by clicking the PREVIEW button on the bottom left.



You will be able to start, save and go back to the application prior to submitting.

You will be able to print a pdf of the application by clicking on the Question List icon.

Additional Resources

- Video Tutorial Website Link is below
- You will be able to see video on creating account and other helpful tips
- Please note that we are not using the LOI step mentioned in video. You will see application once logged on.

https://support.foundant.com/hc/en-us/articles/4479853059991

Please <u>DO NOT</u> contact Foundant directly with any questions. Please contact Ruth at <u>ruth@cfslc.org</u>



Goes Live July 7, 2023

Closes August 4, 2023, 11:59 pm