



COMMUNITY FOUNDATION  
*of South Lake*

## 2016-2017 GRANT APPLICATION

Thank you for your interest in applying for a non-profit investment from the Community Foundation of South Lake. We are so proud to serve the community of South Lake County. Applications are **due by August 8th at 12pm, no exceptions.** Award notifications will be made in October 2017.

### Community Grants:

- Are awarded up to \$10,000.
- Must be used within the 1 year time frame outlined in the award agreement. Any expenditure changes must be approved, in writing, by CFSLC prior to implementation by the grantee.
- Are awarded to non-profits who have specific program or capacity needs.
- Indirect costs cannot exceed 20% of the ask.

### Applicants are required to:

- Be an active 501(c)(3); including non-profits, churches, schools, cities, etc.
- Complete an application in its entirety
- Provide all attachments requested as applicable
- Use the funds requested to serve South Lake County (includes Clermont, Ferndale, Groveland, Mascotte, Minneola, Stuckey, and Montverde). Please note that this does not exclude organizations that are physically outside the geographical area but the grant investment must directly serve South Lake County residents
- Have a minimum of one year of financial data (refer to page 4 of the application)
- Submit application and attachments via Drop Box on-line

### Ineligible Applicants:

- Direct support for organizations such as band boosters or parent associations that support public schools, unless they are a registered 501(c)(3)
- Organizations who have not been established and running as a 501(c)(3) for 1 year or more
- Endowments
- Capital Campaigns
- Fundraising expenses, sponsorship, or thrift stores
- Lobbying, activism, or litigation
- No support for religious organizations for religious purposes

# Community Foundation of South Lake GRANT APPLICATION

2150 Oakley Seaver Drive, Clermont, FL 34711  
Ph: 352.394.3818



## ORGANIZATION SUMMARY

Name of Organization: \_\_\_\_\_

Name of CEO/ED: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Tax ID Number (FEIN): \_\_\_\_\_ Year Founded: \_\_\_\_\_

Do you use the EIN/Tax ID of a national or other organization with which you are affiliated?

Yes  No

If yes, please provide the name of the national/other organization: \_\_\_\_\_

Is your organization an IRS 501(c)(3) not-for-profit in good standing? Yes  No

\*Did someone from your organization attend the CFSLC Grant Workshop? Yes  No

## CONTACT INFORMATION

Name of Contact Person for Application: \_\_\_\_\_

Contact phone: (\_\_\_\_) \_\_\_\_\_ Contact email: \_\_\_\_\_

## PROGRAM

**Proposed Grant Use:**  Direct Services  equipment/infrastructure  Other

**Grant focus area:** \_\_\_ Health or Human Services \_\_\_ Education \_\_\_ Arts \_\_\_ Basic Needs  
\_\_\_ Animal Services \_\_\_ Other (fill in) \_\_\_\_\_

**Project Dates:** Start \_\_\_\_\_ End \_\_\_\_\_ *\*start must be after grant is awarded.*

MM/DD/YY

MM/DD/YY

**What is the geographical area served by the organization?** \_\_\_\_\_

**What geographical area will the requested funds impact?** \_\_\_\_\_

**What is the organization's mission?**

**Describe the project the requested funds will support.** *Describe the program, supporting evidence for the program need, including the population served. Be very specific, 1000 words or less.*

**How specifically will the requested funds will be used?**

**What impact has this project made in the past?**

**What is the measured impact that this project will produce and how will the impact of this program be measured? (what "tools" will be used, etc.)**

**How is your organization currently involved in South Lake County?**

**How will the program continue beyond the grant period?**

**List the names of other organizations/agencies with which your organization is collaborating with on this project and what are the roles of the other organizations involved? (300 words or less; collaboration is not required but encouraged!**

**FINANCIAL INFORMATION**

**Total Organizational Budget:** \$ \_\_\_\_\_

**Total Budget for Proposed Program:** \$ \_\_\_\_\_

**Amount being requested from CFSLC:** \$ \_\_\_\_\_

**Has this program been previously funded by CFSLC?**       Yes       No

If yes, what was the project year? \_\_\_\_\_

**What are other secured or pending funding sources for this program?** *(source name and amount)*

**If CFSLC awards partial funding, how will partial funding impact the program?**

**How do you intend to publicly recognize the Foundation if awarded this grant?**

**SIGNATURE**

**Applicant Certification:**

All information contained in the application is verified to be true and correct to the best of my knowledge. The governing body of the applicant has duly authorized this grant request. The applicant agrees to report to the Foundation on the use of any grant funds received and on the progress of the project to be funded; the applicant will comply with applicable laws, regulations, terms and conditions in effect at the time of grant award. I further understand that the Community Foundation Of South Lake, in evaluating the grant application may review any information submitted as part of this request with advisors of the Foundation's choosing and will treat information submitted by the applicant in a confidential manner. It is understood that submission of this application does not guarantee funding.

Printed Name of CEO/ED:	Title:
Signature:	Date:
Printed Name of Board Chair/Officer:	Title:
Signature:	Date:

## ATTACHMENTS

**Please include the following forms when uploading this application into Dropbox online.** *(Use this page as a check off list for your uploads!)*

- Proof of 501(c)(3) determination letter
- CFSLC's Budget Forms *(Do not alter the format of the budget forms.)*
  - Organization Budget Form
  - Program Budget Form *(specific to funding being requested)*
- Most recent 990
- Copy of most recent audit (if applicable)
- List of Board of Directors & their affiliations
- High Resolution Organization Logo
- This completed application